

# INFORMATION BULLETIN

## JOB TRAINING PARTNERSHIP ACT

Number: B97-108

Date: March 4, 1998

Expiration Date: 6/30/98

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TO: SERVICE DELIVERY AREA ADMINISTRATORS  
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS  
JTPD PROGRAM OPERATORS  
EDD JOB SERVICE OFFICE MANAGERS  
JTPD STAFF

SUBJECT: OPTIONS FOR USING TITLE III (40 PERCENT) FUNDS

This is to inform you about some options that can be of immediate benefit to your clients under both the Title III and the Title II-A programs. Approximately \$5.5 million is still available in the Title III (40 percent) account. In order to expend these funds in the most effective manner by June 30, 1998, the Job Training Partnership Division (JTPD) is making the following opportunities available: 1) Service Delivery Areas (SDA) may request Title III (40 percent) funds for uses other than plant closures and 2) SDAs that transfer Title III (60 percent) funds to Title II-A may request Title III (40 percent) funds to maintain their service and expenditure levels for dislocated workers. To facilitate the latter opportunity, JTPD has extended the final date for transferring funds to April 1, 1998. This extension is for the current year only.

The JTPD will award Title III (40 percent) funding for these uses on a "first-requested/first-provided" basis to the extent Title III (40 percent) funds remain available. We recommend that you inform your program manager by telephone as soon as you decide to take advantage of either, or both, of the options which are described further below. Your program manager can then reserve Title III (40 percent) funds for you in anticipation of receiving your written request.

All Title III (40 percent) funds awarded in response to the two options outlined below must be expended by June 30, 1998:

1) Use of Title III (40 percent) funds for other than plant closure activities

In accordance with priorities established by the State Job Training Coordinating Council, JTPD will consider requests for Title III (40 percent) funds from SDAs to serve Title III eligibles who are unemployed for reasons other than plant closures. If your SDA wishes to take advantage of this opportunity, your SDA administrator needs to submit a letter to the JTPD program manager stating the amount of Title III (40 percent) funds being requested and specifying a plan for expending all of these funds by June 30, 1998. This plan must show clearly that it will not impede timely expenditure of your allocated Title III (60 percent) funds. The request also needs to include the usual information about planned activities, number of participants, expected outcomes (including the planned entered employment rate), and anticipated expenditures, arrayed by cost categories.

2) Use of Title III (40 percent) funds to maintain Title III service and expenditure levels after transfer of Title III (60 percent) funds to Title II-A

The JTPD will consider requests from SDAs for Title III (40 percent) funds which will allow them to maintain planned Title III service and expenditure levels through June 30, 1998. This need would result when SDAs transfer some of their current Title III (60 percent) funds to expand their Title II-A programs, both during the current and the upcoming program years.

If your SDA wishes to take advantage of this opportunity, please submit a transfer request letter as described on pages 5-6 of directive D96-18, subject: JTPA FUND TRANSFERS. In addition to the content prescribed in the directive, please also indicate clearly in your transfer request letter that you are requesting Title III (40 percent) funds (and how much), and provide an expenditure plan that demonstrates that you will expend all of the funds you are requesting by June 30, 1998. If the funds you are requesting will be used to continue to implement already-approved Title III (60 percent) service and expenditure plans, please so state in your letter and you will not need to provide information about planned participants, activities, or outcomes.

If you have questions about these opportunities to access Title III (40 percent) funds for expenditure by June 30, 1998, or wish to have an amount reserved for you, please contact your program manager as soon as possible.

/S/ BILL BURKE  
Acting Assistant Deputy Director